

Republic of the Philippines  
City Government of Cagayan de Oro  
BIDS AND AWARDS COMMITTEE (BAC) - GOODS  
City Hall, Cagayan de Oro City

**REQUEST FOR QUOTATION (NEGOTIATED 53.9 SMALL-VALUE of the 2016 IRR OF RA 9184)  
Supply and Delivery of 13 Issue Newsletter Publication; PR No. 22-3917 dated 07 October 2022.**

Date : **December 26, 2022**  
Quotation No. : **2772-22**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on this page and duly submit/return this Request for Quotation (RFQ) duly filled-out and signed by your representative not later than **2:00 PM December 29, 2022** in the return envelope attached herewith.

By Authority of the BAC:



**ATTY. PERCY G. SALAZAR**

\_\_\_\_\_  
BAC Chairperson

Terms and Conditions:

1. **DELIVERY PERIOD: WITHIN 7 CALENDAR DAYS.**
2. **WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR SUPPLIES & MATERIALS; ONE (1) YEAR FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES FROM THE DATE OF ACCEPTANCE BY THE PROCURING ENTITY.**
3. **PRICE VALIDITY SHALL BE FOR A PERIOD OF NINETY (90) CALENDAR DAYS.**
4. **THE FOLLOWING SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION:**
  - 1) **PhilGEPs REGISTRATION CERTIFICATE**
  - 2) **CURRENT AND VALID MAYOR'S/BUSINESS PERMIT**
  - 3) **BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED FOR EQUIPMENT/ELECTRONIC DEVICES/APPLIANCES**
  - 4) **OMNIBUS SWORN STATEMENT (DULY NOTARIZED), FOR APPROVED BUDGET FOR THE CONTRACT (ABC) ABOVE FIFTY THOUSAND PESOS (P50,000.00)**

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Newsletter Publication - 120 copies per issue		13	issue	

PhilGeps Registration Number : \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions. I/we quoted you on the item at prices quoted above.

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No. / E-mail Address

\_\_\_\_\_  
Date